



## EMERGENCY DISCLOSURE REQUEST CHECKLIST

Date and time  
emergency request received

Who  
emergency request is received from

### SENDER

#### Who sent the request:

<b>Law Enforcement Officer</b>	<b>Yes</b>	<b>No</b>
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Is the officer's name included?	Yes	No
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Is the officer's rank included?	Yes	No
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Has the officer confirmed they have the required legal authority to make the request?	Yes	No
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Has the request been sent from an official email address?	Yes	No
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Has the request been authorised by a senior officer?	Yes	No
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<b>Prosecutor</b>	<b>Yes</b>	<b>No</b>
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Is the prosecutor's name included?	Yes	No
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Has the prosecutor confirmed they have the required legal authority to make the request?	Yes	No
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Has the request been sent from an official email address?	Yes	No
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<b>Judicial Authority</b>	<b>Yes</b>	<b>No</b>
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Is the judge's name included?	Yes	No
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Has the judge confirmed they have the required legal authority to make the request?	Yes	No
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Has the request been sent from an official email address?	Yes	No
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### ACCOUNT IDENTIFIER

Has the correct identifier been provided to enable the data to be preserved?	Yes	No
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### DATA REQUESTED

BSI?	Yes	No
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Traffic?	Yes	No
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### EMERGENCY

Has a description been included of the emergency?	Yes	No
Is there a risk of death?	Yes	No
Or is there a risk of serious physical injury to a person?	Yes	No
Is the risk of death or of serious physical injury imminent? For example:	Yes	No
<ul style="list-style-type: none"> <li>• An event that is about to happen or immediately threatened – for example, a terrorist attack</li> <li>• An immediate threat to the safety of a child</li> <li>• An event that is about to happen or immediately threatened to critical infrastructure<sup>a</sup> – for example a distributed denial-of-service (DDoS) attack that would prevent air traffic control of airplanes</li> <li>• An event that is about to happen or immediately threatened to the capability of institutions to protect individuals from serious physical harm or death– for example, hospitals</li> </ul>		

### LINK TO EMERGENCY

Has confirmation been provided how the data requested is linked to the emergency	Yes	No
Will data requested avert the risk of death and or serious physical harm to a person	Yes	No

### PROPORTIONALITY

Is there an explanation why the data cannot be obtained through other legal measures to avert the emergency?	Yes	No
Can the data only be obtained to prevent the emergency through an emergency disclosure request?	Yes	No

### CONFIDENTIALITY

Is a paragraph included not to notify the user of the existence of the request?	Yes	No
Confirm – even in absence of request – that the user will not be notified through termination of service	Yes	No

### OTHER INFORMATION

For a United States EDR has the FBI attaché at the local U.S. Embassy verified the emergency?	Yes	No
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### CONFIRMATION

Has the sender been notified the request has been received?	Yes	No
Has the sender been notified when the data will be sent to them?	Yes	No

<sup>a</sup> For emergency disclosure requests to SPs in the United States, see the Department of Homeland Security list of 16 critical infrastructure sectors at: [www.dhs.gov/critical-infrastructure-sectors](http://www.dhs.gov/critical-infrastructure-sectors)